

# SAC Membership

The School Advisory Council (SAC) Membership list will be housed on the FileMaker Pro database with remote access. The database must be updated by **Friday, October 6, 2017** in order to pull the information for the State-required membership list for Pasco County and report to Pasco County School Board. Please have your membership entered and in compliance prior to this date. The database will be reopened after we obtain a snapshot of the membership for the district to meet the compliance requirements for our State and district. You will then have access to this information for the duration of the year with the *exception* of the remainder of the month of *October*.

SAC membership must be comprised of:

- One administrator (principal).
  - *Other administrators and district liaisons do NOT serve as voting members of the SAC. You will be able to list your non-voting members (including SAC liaison and assistant principals) in your database denoting peer group as liaison or non-voting member.*
- A majority of members who are not employed by the school district (at **least 51%** of your members must not be employed by Pasco County Schools).
  - **IMPORTANT:** An employee of Pasco County Schools who works at ANY location within the district counts as an employee, but they may serve as a parent, if elected by parents.
  - At least one person from each of the following peer groups:
    - Teachers (defined as instructional employees)
    - Education support employees (defined as neither instructional nor administrative and work more than 20 hours per week)
    - Parents
    - Business and community citizens
    - Students (career centers and high schools must include students)
  - A mix of ethnic, racial, and economic levels that represents the demographic composition of the community served by the school. You **MUST** have at least one **minority** represented on your SAC.
- More than one economic level. Principals are asked to estimate the economic level of each SAC member (to the best of the principal's knowledge) based on the following criteria:
  - Low-- A SAC member having a child on Free/Reduced Lunch (Application is on file with the District Director of School Food and Nutrition Services for the auditor's review.) OR A SAC member who the principal knows to be the only person working in the family who is in a very low paying position.
  - Middle -- One adult in the family working (person may be "professional" or "nonprofessional").
    - High -- Two adults in the family working (persons may be "professional" or "nonprofessional").

**School Advisory Council (SAC) Composition:** A majority of the members of each SAC must be persons who are not employees of the school district. Each advisory council shall be composed of the principal and at least one member from each of the following peer groups: teachers, education support

persons who are not employees of the school district. Each advisory council shall be composed of the principal and at least one member from each of the following peer groups: teachers, education support employees, parents, business/community members, and students (required for high school and optional for middle school). The SAC membership shall be representative of the ethnic, racial, and economic community served by the school. F.S. 1001.452 (1)(a)

Principal	Teacher	Education Support	Parents	Business/ Community Members	Students
SCHOOL EMPLOYEES			EMPLOYEES OR NON-EMPLOYEES		
SCHOOL EMPLOYEES-INTERNAL STAFF			Parents	Business/ Community	Students
Principal is a required membership and the only school administrator on the School Advisory Council	Teachers shall be <i>elected</i> by teachers	Education Support employees shall be <i>elected</i> by education support employees	Parents shall be <i>elected</i> by parents	<i>Appointed</i> by the Principal	Students shall be <i>elected</i> by students

**Who fulfills this role?**

School Principal	<ul style="list-style-type: none"> <li>Classroom Teacher</li> <li>Coach</li> <li>Counselor</li> <li>Media Specialist</li> <li>Certified student services personnel</li> </ul>	<ul style="list-style-type: none"> <li>Members who perform professional job functions which are <i>non-administrative</i> and/or <i>non-instructional</i> in nature</li> <li>Secretary</li> <li>Bookkeeper</li> <li>Resource officer</li> <li>Nurse</li> <li>Custodial staff</li> <li>Food/Nutrition Staff</li> </ul>	Anyone who has a student currently enrolled at the school	Business and community members shall be selected by the Principal who shall use school publications and other means to provide wide notice of vacancies and who shall receive input on possible members from local businesses, area chambers of commerce, community and civic organizations, and the public at large.	Required at the High School level, optional at the Middle School level
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