

**Cotee River Elementary School
Parent Involvement Plan 2019-2020**

Our Mission Statement

Cotee River is dedicated to creating life long learners through high expectations and a safe learning environment. We believe all children can learn. The Cotee River Elementary community will provide opportunities for all scholars to reach their academic, social, and developmental potential.

Belief Statement

Cotee River Elementary School believes parents are the key to the educational success of their children. We see parents as a valuable resource in developing the most effective educational plan for each child. As a school, we strive to be a part of the community and a place where parents are always welcome. We recognize the need to work with parents and families to accomplish our goals of academic achievement and personal growth for each child. Ongoing staff training is critical in us meeting our goals.

Title 1 Parents/Guardians

Cotee River Elementary School will involve parents in the development of the Title 1 plan and the process of school review and improvement.

- Each year Cotee River Elementary School will convene an annual meeting to which all parents/guardian are invited and encouraged to attend. The purpose of the meeting is to inform parents of the school's participation in the Title 1 program and of the parent's right to be involved. Parents will be provided timely information about available programs.
- Parents will be provided information to access the School Public Accountability Report, and any other school performance data, along with assistance interpreting their child's individual assessment results.
- Parents will be provided a description and explanation of the curriculum and standards used at the school, the forms of assessment used to measure student progress, and the proficient levels students are expected to meet.
- Parents will be invited and encouraged to meet with their child's teachers to discuss progress.
- Parents are encouraged to attend monthly SAC and PTA meetings to discuss Title 1 programs and discuss options regarding how the funding will be utilized. Parents also have the opportunity to provide input when developing the School Improvement Plan and Parent Involvement Plan.

In order to facilitate communication between the school and parents in a timely manner the school uses weekly School Messenger, school wide social media, classroom communication platforms and a monthly parent letter that is sent both electronically via email as well as with the scholars each month upon parent request. In each newsletter, upcoming events, programs, and opportunities for parental involvement are highlighted to increase awareness.

Parent Involvement Opportunities

Cotee River Elementary School supports parent involvement in a variety of ways as we strive to develop and maintain a quality learning environment for all students. We are also committed to developing a flexible schedule to meet each family's needs and encourage a high level of parental involvement in their child's education.

- Parents will be encouraged to contribute to their child's education by providing a supportive home environment.
- Parent workshops will be offered at flexible times to assist parents with providing a supportive home environment.
- Parents are encouraged to volunteer and attend school events at Cotee River.
- Parents are invited to participate in parent/teacher conferences.
- Parents are encouraged to participate with our Cotee River PTA. The PTA is our parent organization that helps provide a variety of activities for our students and families. PTA meetings provide parents additional opportunities to give input on school programs and school related topics.
- Parents are encouraged to become part of our SAC. Through SAC, parents can provide input on school wide initiatives and our Title 1 budget.
- Parents are encouraged to complete school surveys, feedback forms, and join focus groups, which help to determine school needs and offerings.
- Parents are encouraged to become a volunteer and get involved in school wide initiatives.
- Parents are invited to scholar recognition activities.

Communication

It is important to the staff at Cotee River Elementary School that if parents have any concerns, suggestions, and/or questions regarding our academic programs that they contact us at any time. Parents will be provided information about school programs/events in a variety of ways. Some of the types of communications to be used are:

- Registration
- Title 1 Annual Meeting
- Open House
- Monthly Lightning Flash Newsletter (via email or hard copy if requested)
- School Messenger: Weekly School Phone calls by administration
- Brochures: SAC, Title 1 and PBIS
- Student Achievements
- Emails
- Parent Conference with Notes
- School Marquee
- School Social Media (Websites, Facebook, Twitter)
- School Flyers
- Surveys
- School Compact
- Calendar at a Glance
- Canvas
- Facebook Live (ex. daily morning news)
- Student Planners/Written Notes (applicable classrooms)
- All classroom teachers have a platform to share information and celebrations with their families (ex. Facebook and Class Dojo)

The Cotee River Elementary School Advisory Council will review the Parent Involvement Plan, the school's parent programs and the School/Home Compact annually. Parents have the right to submit concerns related to this parent involvement plan to the principal. This document will be made available to parents annually.